

When it counts.

RENTAL INFORMATION SHEET

Client name: _____

Rental property address: _____

Date property was purchased** _____

**If the property was purchased in 2025, please provide all purchase documents

Was the rental property sold in 2025? YES NO If YES, please provide all sale and original purchase documents

Was the property your personal residence prior to being rented? YES NO If YES, please provide assessment of fair market value of the property at the time it was changed to a rental \$ _____

Do you have plans to reside in the rental property in the future? YES NO

Is there any personal use of the property ? YES NO If YES, the % personal use _____

Are there co-owners of the property? YES NO If YES, your % _____

Do you want to depreciate the building? YES NO

Is this property a short-term rental (ie: AirBnB, VRBO) YES NO If YES, are you registered for GST? YES NO

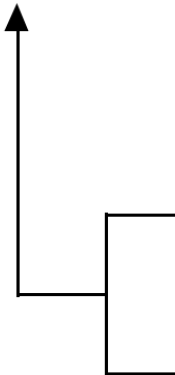
If YES:
Provide Business number _____

Registration date (or copy from CRA) _____

Are we filing the GST return? YES NO

If YES, was the rental property compliant with all Provincial and Municipal licensing, permitting, and registration requirements by December 31, 2025? YES NO

If YES, was there a change from short-term to long-term rental (or vice versa) in 2025 or 2026? YES NO



Digital platform operators (eg: AirBnB, VRBO) must report seller/rental information to CRA. This includes identification details, income earned by Canadian sellers, and for rentals, specifics of the rental property. CRA will use this information provided for their compliance activities.

Rental Income

Total for the year

\$ _____
\$ _____

Expenses

Total for the year

Advertising	\$ _____
Property insurance	\$ _____
Interest (no principal portion of payments)	\$ _____
Office supplies and expenses	\$ _____
Legal and accounting fees	\$ _____
Administration & management fees	\$ _____
Maintenance & repairs (no asset purchases)	\$ _____
Salaries, wages & benefits	\$ _____
Property taxes	\$ _____
Travel expenses:	
Accommodations/lodging	\$ _____
Meals	\$ _____
Utilities: Heat	\$ _____
Electricity	\$ _____
Water and sewer	\$ _____
Condo/strata fees	\$ _____
Other fees (describe):	\$ _____
	\$ _____

Automobile Expenses:

Year/make/model of vehicle used to earn rental income _____
Year purchased: _____
Purchase price: \$ _____
Current value: \$ _____
Kms driven during the year to earn rental income _____
Total kms driven during the year _____

Expenses

Total for the year

Fuel \$ _____
Maintenance and repairs \$ _____
Insurance \$ _____
Licensing/registration \$ _____
Loan interest (no principal) \$ _____
Lease payments \$ _____
Parking \$ _____
Autoclub (AMA, etc) \$ _____
Other fees (describe): _____
\$ _____
\$ _____

Major purchases:

items over \$500 (net of GST) and with a life expectancy exceeding 1 year

OR major repairs/renovations to the property

Description of item purchased

Purchase price

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____